

**Governor's Council for Workforce and Economic Development
WORKFORCE SYSTEM OVERSIGHT COMMITTEE
Minutes of Meeting**

Date: January 15, 2016
Time: 10:00 A.M.
Place: Oklahoma State University-OKC, 900 N. Portland, Oklahoma City, OK

Attendees:

Richard McPherson, Donnalla Miller, and John Hawkins.

Guests:

Deidre Myers, Jeane Burruss, Linda Emrich, Karen Davidson, and Kerry Manning.

Welcome

Co-chair Richard McPherson opened the meeting by welcoming everyone and reviewed the agenda.

Council Update

Deidre Myers reported the following:

- The Governor's Council will be meeting on January 29 2016.
- Local Board certifications will be presented for approval.
- The Workforce System Oversight Committee will continue its role with the Council's new structure.
- Other possible committees are Finance, Youth, Healthcare.
- There will be orientation meetings for Governor's Council members.
- There will be a State Plan technical assistance workshop facilitated by Maher & Maher on February 12 at the Francis Tuttle Technology Center, Reno Campus. We will be doing a unified state plan. David Crow is heading up a team of our partners to work on the plan.

Board Certification Recommendations

Jeane Burruss stated that local boards must be certified before they can conduct business. She reported that every board (nine) has submitted their information and Jeane and staff have reviewed the documents. Jeane recommends that all local boards be certified with the exception of East Central as they did not meet the criteria.

The East Central Board has until February 1, 2016, to submit their resolution. If they don't meet the deadline, a recommendation will be made to the Governor's office to disband the board.

A motion was made by John Hawkins to approve the certifications of the eight boards: COWIB, Eastern, Northeast, Northwestern, South Central, Southern, Southwest, and Tulsa. A second was made by Richard McPherson. Donnalla Miller abstained from voting since she is a board chair with Southern. The motion carried unanimously.

State Four-Year Unified Plan

Deidre Myers explained that a state four-year strategic plan is required by WIOA. It is due March 2, 2016. The state has the choice of doing a combined or a unified plan. She reported that we are doing a unified plan with the four core partners. The core partners consist of: the State/Workforce, Department of Rehabilitation Services, Career Tech/Adult Basic Ed, and Oklahoma Employment Security Commission. The plan can be modified later and changed to a combined plan if that's what we want to do. The Unified State Plan is due to the U.S. Department of Labor by March 2, so it will need to be approved at the January 29th Governor's Council meeting so it can go out for a 30-day comment period prior to its submission to DOL. A state team of representatives from the core partners has been formed to develop a draft and David Crow from the Workforce Development office is heading it up. He will be responsible for writing the plan and submitting it to DOL. The draft was sent out to members of the WSOC for review prior to the meeting.

A motion was made by John Hawkins to accept the draft state plan, Donnalla Miller seconded the motion and the motion carried unanimously.

WSOC 2016 Calendar of Meetings

A 2016 meeting schedule for the Oversight Committee was proposed. The committee recommended that the meeting time be changed from 10:00 a.m. to 1:30 p.m. in order to give time for those who have to drive some distance to get to the meeting. A motion was made to accept the meeting schedule with the time change by Donnalla Miller. John Hawkins seconded the motion. The motion carried unanimously.

Old Business

None.

New Business

None.

Next Meeting

The next meeting is scheduled for February 12, 2016.

Adjournment

The meeting adjourned at approximately 11:15 a.m.

*Respectfully submitted,
Linda Emrich*